



BLUE RIDGE CHERRY VALLEY ROD AND GUN CLUB, INC.

By-Laws as Revised at The September 24, 2021 Annual Meeting

Purpose

The purpose of the Blue Ridge Cherry Valley Rod and Gun Club, Inc. is to promote and conserve wildlife and to promote the shooting sport and better sportsmanship among its members and guests.

Membership

Membership shall be open to, and consist of, anyone interested in the principles for which the association was founded.

Article A

An applicant for membership must complete an application and submit it to the club. A member in good standing in the club must sponsor an applicant for membership and application for membership must be made at a regular meeting. All members must be a current member of the National Rifle Association. New member membership is contingent upon providing proof of membership in the NRA within ninety (90) days of acceptance into the club and must maintain consistent NRA membership for the duration of membership in the club.

An NRA Basic Course is a requirement for membership in the club and shall include NRA Basic Pistol, NRA Basic Rifle, NRA Basic Shotgun, or the NRA Home Firearms Safety, all of which include a hands-on, safe gun handling demonstration component. New members must complete one of these four NRA basic courses at the next available club offering and must additionally demonstrate hands-on, safe gun handling procedures to the satisfaction of the club NRA Chief Range Safety Officer, the Club NRA Chief Training Officer or their assigned delegate, but not to exceed ninety (90) days from date of membership and must show successful completion of that NRA Basic Course prior to enjoying range privileges. Any applicant for membership who has taken and successfully passed a qualifying NRA Basic Course at another location within the last three calendar years must additionally demonstrate safe gun handling procedures to the satisfaction of the Club NRA Chief Range Safety Officer, the Club NRA Chief Training Officer or their assigned delegate. Only after successful completion of one of these four NRA Basic Courses, and along with an acceptable hands-on demonstration of appropriate safe gun handling procedures to complete the club membership application process, shall the new member's electronic gate entry card be activated to permit access to and use of any club firearms range. Failure to successfully complete the NRA Basics Course, or failure to successfully demonstrate safe gun handling procedures as stated above, will result in loss of membership.

Article B

Full payment of dues is required at the time of application. In addition to the regular dues, a member is required to pay a one-time initiation fee. (*Initiation fee is non-refundable.*)

Article C

A member's anniversary date shall be considered the first day of the first month following acceptance into the club. *Dues payment must be accompanied with current NRA membership information. (New members to have their dues pro-rated at the fixed percentage noted at their time of joining: September - February meeting 100% dues;*

March - May meeting 50% dues; June - July meeting 25% dues; with all partial dues amounts rounded to the next whole dollar when necessary. Members joining at the August meeting will pay 100% dues which will carry over, gratis, until September of the following year).

Article D

For a period of one year, membership is on a probationary basis. A member may not hold an executive office during this period. However, after six (6) months, a member may apply for any open committee chair until the one-year probationary period has been filled. Any breach of conduct during this period will be cause for immediate dismissal from the club. No refund of any dues will be made. **Article E**

Upon reaching the age of 65, and after fifteen (15) years of consecutive membership, whichever occurs later, a member shall be designated a life member. * New life members as of September 27, 2013, shall be required to pay dues equal to 50% of the regular membership dues until attaining the age of 76, at which time future dues will be considered paid in full. **

****This life status revision is for any new members joining October 1, 2012 and after. This is in addition to attainment of 65 years of age. Everyone else will be grandfathered to the former requirement of five consecutive years of membership and attainment of 65 years of age.***

*****The increase of active membership for life status revision is for any new member joining September 27, 2013 and after. This is in addition to attainment of 65 years of age. Everyone else will be grandfathered to the former life requirement of five (5) consecutive years of membership and attainment of 65 year of age.***

Article F

The annual meeting shall be held on the last Friday in September of each year, at which time all officers for the ensuing year shall be elected. A regular meeting shall be held on the last Friday of each month except December when the regular meeting will be on the THIRD Friday. All members may vote for officers using the official ballot and includes separate votes for member and spouse, if that situation exists.

Annual dues shall be announced at the annual meeting and announced in the newsletter.

Article G

The yearly membership quota shall be set at FOUR HUNDRED (400) Paid Members in addition to the Life Members.

Article H

If at any time charges of major violations of the rules or regulations of the club, or of any offense committed in detriment to the welfare of the club be brought against any member, the Board of Governors reserves the right to eject said member from the club by a unanimous vote of the entire Board of Governors provided the

accused member is notified by Registered Letter to be present at the meeting and be given the opportunity to defend his case.

Article I

The duties of the President shall be to call and preside at all meetings. The President shall prosecute all violators brought before the Board of Governors by any members. The President shall call all Board of Governors meetings.

The duties of the Vice-President shall be to preside at all meetings in the absence of the President and to handle all matters delegated to him by the President.

The duties of the Recording Secretary shall be to keep a record of all club-meeting minutes and to handle all correspondence with reference to the club. This includes mailings such as annual meeting notification and any other special meeting events wherever practical.

Furthermore, this position shall also include maintaining the club's membership records database, generation of monthly membership reports as requested by the governing board and filing of hard copy membership applications and waivers.

The duties of the Treasurer shall be to keep a record of all the financial activities of the Club and to pay all bills presented and approved by the Board of Governors at any of the meetings. The Treasurer and the President may approve all necessary and recurring expenses. The Club will maintain a minimum of \$8,000 (eight thousand dollars) in the club's savings account for, and in the event of, a catastrophic emergency. As of September 26, 2014, the two (2)-person internal club audit committee has been terminated. That responsibility has been given to the club's professional accountant.

No person may hold more than one office per year.

Article J

The Board of Governors of the Blue Ridge Cherry Valley Rod and Gun Club, Inc. shall be comprised of the President, Vice-President, Recording Secretary, Treasurer and the Chief Range Safety Officer and shall be the voting members of the Board of Governors. The Board of Governors shall be responsible for conducting the day-to-day business of the club regarding matters of finance, matters of safety and the welfare of the club.

Business of the Board of Governors shall be conducted at a regular monthly board meeting and shall be accomplished by the Board of Governors. The Board of Governors shall not amend club policy nor make any capital expenditure in excess of \$500.00 without the approval of the membership at a regular monthly meeting. If a quorum is not present at two consecutive monthly meetings, the decision of the Board of Governors shall stand.

Article K

The Officers and the Board of Governors shall be elected at the annual meeting by the membership. The President shall select a three-member nominating committee at the regularly scheduled July meeting. The purpose of this committee shall be to seek out potential candidates and to nominate them at the August meeting. At the August monthly meeting, nominations may also be accepted from the floor. An absentee ballot for election of officers and proposed By-laws changes will be mailed to all eligible members in time to be returned by mail prior to the September annual Meeting. Ballots may be hand delivered.

In the event an officer is unable to complete his term, the vacancy shall be filled by the appointment from the Board of Governors by the President of the club until the next regular meeting at which time a special election will be held.

Article L

The By-laws of the Blue Ridge Cherry Valley Rod and Gun Club, Inc. may not be amended except by vote of the general membership at the annual meeting. Amendments to the By-laws shall require an affirmative vote of two thirds of the eligible membership present or by absentee ballot to pass an Amendment to the By-laws. All proposed changes must be made to the By-laws Committee.

A By-Laws Committee will be established at the June monthly meeting which will consist of three (3) members that are not on the current Board of Governors. The term of the By-Laws Committee shall be from June through the September Annual Meeting at which time the By-Laws Committee shall become automatically disbanded following the presentation of its report to the membership at the Annual Meeting, until reorganized at the following June monthly meeting. One member of this committee shall be designated the Chairperson. The committee will review all proposed By-Laws Changes received in writing for content and validity before presenting them to the membership at either the July or August monthly meeting. Any proposed changes submitted in writing must be sent to the Chairperson of the By-Laws Committee no later than the July monthly meeting. Verbally proposed By-Laws changes can be made at either the July or August monthly meetings in the form of a floor motion which will be discussed and voted on as to whether they will be included in the annual ballot.

Article M

For a monthly general meeting, a quorum shall consist of twenty members. For the Board of Governors' monthly meeting, a quorum shall consist of three members of the Board of Governors. In case of emergency, the President may poll the Board of Governors by telephone. The results of this meeting should be presented to the general membership at the earliest opportunity.

Article N

There shall be standing committees. The chairperson of each standing committee shall be appointed by the Board of Governors.

The First Assistant of a standing committee shall act for the chairperson in his absence. In the absence of both the Chairperson and the First Assistant, the Second Assistant shall perform the duties of the Chairperson.

The Chairperson of each standing committee shall have the responsibility of notifying the Board of Governors of any proposed scheduled event. In the event of a chairperson being appointed to complete a term as a club officer, the First Assistant shall assume the duties of the chairperson for the remainder of his term. The Second Assistant shall assume the duties of the First Assistant.

Article O

The Chairperson of the Rules Committee shall serve as the Sergeant of Arms. The committee shall be responsible for the research of amendments to the club rules, as required. **Article P**

The Chief Range Safety Officer shall be responsible for range safety, management, scheduling and conducting matches. Additional duties shall include planning, scheduling and coordination of all Club-sponsored

firearmtraining classes and related events, in conjunction with notifying our IT Department to reserve the needed dates(s) and time on the club's online Calendar/Events page. **Article Q**

The Chairperson of the Building Committee shall be responsible for the operation and maintenance of the club buildings, equipment, and grounds.

Article R

The Rental Coordinator shall be responsible for maintaining a calendar of all rental dates and the posting of these dates on the club bulletin board. The Rental Coordinator shall be the club liaison with law enforcement agencies using the club grounds.

Article S

Any questions of procedures not covered by the By-laws of the club shall be considered according to *Robert's Rules of Order*, Latest Revision.

Article T

Any person discharged or denied membership by unanimous vote of the entire Board of Governors for any major By-laws infraction shall be denied any possibility of future re-admittance to the club. **Article U**

All correspondence to the club's U.S. mailbox, only the President or an appointed Board of Governors member will hold the keys.

Revision: September 25, 2020